



Since 1899

Castlemaine Golf Club

Privacy Policy

The information below pertains to the collection and storage of personal information you may be required to provide to Castlemaine Golf Club Inc (the Club).

In line with privacy requirements as outlined by law, the Club gives the following assurances regarding your personal information.

Collecting Personal Information

The Club understands that you as a member may have concerns about the privacy, confidentiality and security of personal information we may obtain about you. The Club policy is to protect member's privacy and personal information it may collect from time to time.

The Club has undertaken to comply with the requirements of the Privacy Act, 1988, and the Australian Privacy Principles included in the Privacy Amendment (Enhancing Privacy Protection) Act, 2012.

Personal information is collected by the Club for the primary purposes of membership requirements and/or competition purposes. The Club collects details such as your name, address, telephone number, email addresses, gender, age, interests and skills.

Failure to provide required personal information

Failure to provide the information required for the purposes as described above, may mean the Club is unable to complete your membership, event registration or volunteer assistance/volunteer training registration.

Securing personal information.

To prevent any unauthorized access to your information, the Club has installed computer and network security, including password protection processes.

Only club members authorized by a Committee of Management member have access to the data file information. Hard copies are stored in locked cabinets or equivalent off-site secured storage areas.

The Club will take reasonable steps to destroy or permanently de-identify personal information when it is no longer required, for example when you no longer remain a member.

Disclosure of personal information

Your personal information will only be used or disclosed by the Club as allowed by the Privacy Act 1988 and the Australian Privacy Principles included in the Privacy Amendment (Enhancing Privacy Protection) Act, 2012.

To facilitate the Club in delivering better services and benefits to its members, personal information collected may be shared with other organisations including Golf Australia and Golf Central Victoria.

Further, to conduct our operations, the Club occasionally engages independent operators and parties. Accordingly, some of this information may be used or disclosed in part to:

- Enable mail contractors to deliver documents and communications to members;
- Officers of a government law enforcement agency in connection with the lawful performance of their duty;
- A debt collection agency for financial default purposes;
- Send direct mail to members with news of special offers or the availability of new products or services.

Withdrawing consent for disclosure of information

If you do not consent to any of the disclosures above, please advise the Club. We will then ensure that your personal information is not used for this purpose.

The exemption cannot apply where the Club is required by law to provide such disclosure.

If you do not object to the uses or disclosures as stated above, the Club will accept this as having received your express consent.

Accessing personal information

Members may, upon written request, access their own personal information which the Club has obtained from membership application forms and the related product or service forms it currently holds.

If for any reason the Club is not in a position to release personal information, for example in cases where it would be unlawful to do so, we will notify you of this and the basis for it.

Making changes to personal information

The Club aims to keep personal information accurate, complete and current. Where you believe that personal information held is not accurate, complete and current, please advise the Club, and every effort will be made to correct the information.

Lodging a complaint

For any purpose associated with privacy matters, including the lodging of a complaint, please contact the Club immediately so we can quickly deal with your concern or complaint.

Copies of this privacy policy are available from the Club and can be emailed to you. This policy is also available on our website at www.castlemainegolf.com

Approved by Committee of Management: 13 October 2025